**To the President of Saitama University, JAPAN**

**LETTER OF RECOMMENDATION (1 of 2)**

Name of Applicant: Nationality:

**To the Applicant**: Please fill in your full name above. Give this form to the person you have asked to recommend you.

Your recommender must complete the form and send it to our admission office by email.

The email address is as follows: ESITI-Foreign Student Office (rese@gr.saitama-u.ac.jp)

**To the Recommender**: Please complete this form and send to our Foreign Student Office by email (rese@gr.saitama-u.ac.jp) from your official email address. This letter will be held in the strictest confidence, and we would value very much your critical evaluation of the intellectual ability and personality of the applicant with regard to pursuing advanced study and research. Thank you very much.

Name of recommender:

Position / Title:

Institution:

Address:

Email: Phone:

How long have you known the applicant?

Under what circumstances have you known the applicant?

How often have you observed him/her? [ ] Daily [ ] Weekly [ ] Monthly [ ] Rarely

In comparison with other students in the same field, how would you rate the applicant’s overall scholastic ability?

[ ] Truly exceptional - One of the best you have known

[ ] Outstanding – Top 5%

[ ] Excellent – Top 10%

[ ] Good – Strong ability, but not in the top 10%

[ ] Average – Upper 50%

[ ] Below average – Lower 50%, but recommended

[ ] Not recommended

Evaluate the applicant’s ability to work with others [ ] Outstanding [ ]  Good [ ] Average [ ] Poor

Evaluate the applicant’s personal character [ ] Outstanding [ ]  Good [ ] Average [ ] Poor

Evaluate the applicant’s English Proficiency [ ] Outstanding [ ]  Good [ ] Average [ ] Poor

* **Please provide any additional comments about the candidate.**

I wholeheartedly recommend Mr. / Ms. for the MEXT Scholarship at Saitama University, Japan.

Signature: Date: